

**REGULAR MEETING OF COUNCIL
IN THE VILLAGE OF GLENDON IN THE PROVINCE OF ALBERTA
IN COUNCIL CHAMBERS AT THE VILLAGE OFFICE
MAY 27, 2024 AT 5:00 P.M.**

PRESENT: Mayor Nicholas Werstiuk
Deputy Mayor Daryn Galatiuk
Interim CAO Krista Feland

ORDER: The meeting was called to order by Mayor Werstiuk at 5:10 p.m.

AGENDA:

Res: 136-24 Moved by Deputy Mayor Galatiuk that the Agenda be adopted as presented. CARRIED

MINUTES:

Res: 137-24 Motioned by Mayor Werstiuk that the May 7, 2024 Regular Meeting Minutes and May 23, 2024 Special Meeting Minutes of Council be adopted as presented. CARRIED

**BUSINESS ARISING
FROM THE
MINUTES:**

None

DELEGATIONS:

None

**FINANCIAL
STATEMENTS:**

None

**BYLAWS/
POLICIES:**

Municipal Tax Bylaw 506/24

Res: 138-24 Motioned by Mayor Werstiuk that Bylaw 506/24 which authorizes the rates of taxation against assessed properties within the Village be given its first reading. CARRIED

Res: 139-24 Motioned by Deputy Mayor Galatiuk that Bylaw 506/24 be given second reading. CARRIED

Res: 140-24 Motioned by Mayor Werstiuk that Bylaw 506/24 be considered for a third reading. CARRIED UNANIMOUSLY

Res: 141-24 Motioned by Deputy Mayor Galatiuk that Bylaw 506/24 be given a third and final reading. CARRIED

NEW BUSINESS:

2024 Operating Budget and 2024 Capital Budget

Res: 142-24 Motioned by Mayor Werstiuk that the 2024 Operating and Capital Budget be approved as presented. CARRIED

Glendon School Playground Committee

Res: 143-24 Motioned by Mayor Werstiuk that due to 2024 funding being allocated for the 2024 Budget, funding to the Glendon School Playground Committee be denied at this time and be reconsidered in 2025. CARRIED

Temporary Development Permit

Res: 144-24 Motioned by Deputy Mayor Galatiuk that the Village of Glendon approve the temporary development permit for a Sea Can for construction at 5023 56 Street until March 31, 2025. CARRIED

Village of Glendon Roof

Res: 145-24 Motioned by Mayor Werstiuk that the Village of Glendon accept the quote from DUNRite Roofing for reroofing the Village of Glendon Office at \$32,998.00. CARRIED

MD of Bonnyville Offer to Purchase

Res: 146-24 Motioned by Deputy Mayor Galatiuk that the Village of Glendon approve the Municipal District of Bonnyville wishes to transfer title of the above noted property to the Village of Glendon with the following three conditions being agreed to:

1. Title will be transferred for the monetary consideration of \$1.00.
2. The Village of Glendon will reimburse the MD for any legal costs associated with this transfer.
3. The Village of Glendon agrees to provide the MD with first right of refusal, with the same conditions as identified in point 1 and 2 above, should they wish to sell the property.

CARRIED

Glendon School - 2024 Grad

Res: 147-24 Motioned by Mayor Werstiuk that he will attend the 2024 Grad and that the Village of Glendon purchase gifts to each graduate on behalf of the Village of Glendon. CARRIED

OLD BUSINESS:

Glendon Library Board

Res: 148-24 Motioned by Deputy Mayor Galatiuk that the Village of Glendon add the Glendon Library Board to their RMA Insurance as an ANI. CARRIED

Glendon Historical Society – Lot C, Plan 8504 ET

Res: 149-24 Motioned by Mayor Werstiuk that the Village of Glendon purchase Lot C, Plan 8504 ET for \$30,000.00. CARRIED

Fire Services Agreement – Bonnyville Reginal Fire Authority

Res: 150-24 Motioned by Deputy Mayor Galatiuk that the Village of Glendon accept the Fire Services agreement with the Bonnyville Reginal Fire Authority. CARRIED

GYM – Sign

Res: 151-24 Motioned by Mayor Werstiuk that the Village of Glendon go with simple signage for the front of the Building and continue working on a logo for the new gym facility. CARRIED

Glendon Agricultural Society – Glendon Arena Renovations

Res:152-24 Motioned by Mayor Werstiuk that the Village of Glendon amend Res: 135-24 to include an option two with the following conditions:

- The Village of Glendon will donate \$500,000.00 towards the project
- The Village of Glendon will give an interest free loan to the Glendon Agricultural Society in the amount \$150,000 payable over a 10 year period starting January 2027
- The Glendon Agricultural Society will transfer an additional \$100,000.00 to the Village of Glendon towards the project.
- The Village of Glendon will not cover any costs associated with Isley Oilfield Consulting Inc.
- If these conditions are not meet , the Village of Glendon will not proceed with this application.

CARRIED

**COMMITTEE
REPORTS:**

None

CORRESPONDENCE:

Res: 153-24 Mayor Werstiuk moved that the correspondence be accepted as information.

CARRIED

**NEXT
MEETING:**

Res: 154-24 Moved by Mayor Werstiuk that the next regular meeting of Council be June 11, 2024 at 5:00pm at the Village Office.

CARRIED

ADJOURNMENT:

Being that the agenda matters have been concluded the meeting adjourned at 7:00 p.m.



Mayor



Interim Chief Administrative Officer

2024 Operating Budget

Account Code	Account Description	2024 Budget Values
REVENUE		
Tax Revenue		
1-1-0001-110	Taxes - Commercial	77,932
1-1-0002-110	Taxes - Farm	177
1-1-0005-110	Taxes - Linear	29,234
1-1-0007-110	Taxes - Residential	251,225
1-1-1100-752	School Public Requisition	110,993
1-1-1100-755	DI Property	117
1-1-1100-759	Seniors Foundation Requisition	3,966
	Total Taxes	473,644
Less requisitions		
1-2-1100-752	School Public Requisition	110,993
1-2-1100-755	DI Property Requisition	117
1-2-1100-759	Seniors Foundation Requisition	3,966
		115,076
	Net property taxes	358,568
1-1-1100-440	Rev from Franchise & Concessions	21,117
1-1-0000-510	Penalties & Costs on Taxes	15,000
1-1-1100-550	Return on Investments	77,728
		113,845
General Revenue		
1-1-1200-410	Sales of Gen Services & Supplies	1,000
1-1-1200-520	Licences & Permits - Building	2,000
1-1-1200-525	Licences & Permits - Animal	200
1-1-1200-530	Municipally Levied Fines	200
1-1-1200-560	Rental and Lease	100
1-1-1200-590	Other Revenue Own Source	1,000
1-1-1200-850	MD Operating Grant	700,000
	Total General Revenue	704,500
Public Safety Revenue		
1-1-2600-840	Grant MSI Public Safety	16,800
	Total Public Safety Revenue	16,800
Water Revenue		
1-1-4100-410	Utilities - Water Billing	78,000
1-1-4100-420	Water - Bulk Sales	4,000
1-1-4100-510	Penalties and Costs Utilities	2,500
1-1-4100-840	Grant - Provincial Condition	24,772
	Total Water Revenue	109,272
Sewer Revenue		
1-1-4200-410	Utilities - Sewer Billing	41,426
	Total Sewer Revenue	41,426
Garbage Revenue		
1-1-4300-410	Utilities - Garbage Billing	44,000
1-1-4300-840	Grant -MSI	23,972
	Total Garbage Revenue	67,972
FCSS Revenue		
1-1-5100-840	Grant - Provincial Condition	14,510
	Total FCSS Revenue	14,510
Recreational Revenue		
1-1-7200-560	Rent for Curling Club	4,500

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1-1-7200-570	Fitness Center Membership	14,000
1-1-7200-590	Other Recreation	1,200
1-1-7200-840	Grant - Provincial Condition	16,000

Total Recreational Revenue 35,700

Total Revenue 1,462,593

EXPENSE

Council Expenses

1-2-1100-130	Payroll Deductions Council	1,600
1-2-1100-150	Council Honorariums	37,000
1-2-1100-210	Council Travel	1,000
1-2-1100-255	Council Training and Conference	2,500
1-2-1100-274	Councilor Insurance	200
1-2-1100-500	Council Activities	12,500

Total Council Expenses 54,800

Admin Expenses

1-2-1200-110	Salaries Admin	120,000
1-2-1200-130	Payroll Deductions Admin	17,000
1-2-1200-151	Fees & Benefits Admin	20,000
1-2-1200-205	Meeting Expense	700
1-2-1200-210	Travel Admin	1,000
1-2-1200-215	Freight, Postage, Telephone	8,000
1-2-1200-220	Advertising, Promotional Ad	11,953
1-2-1200-225	Staff Training Admin	2,509
1-2-1200-230	Professional & Consulting A	9,266
1-2-1200-235	Contract Services	22,000
1-2-1200-240	Legal and Audit Expense	30,000
1-2-1200-245	Memberships and Subscription	12,000
1-2-1200-250	Repairs & Maintenance Ad	5,000
1-2-1200-270	Assessor Fees & Land Title	9,500
1-2-1200-272	Permits & SCC Fees	1,500
1-2-1200-274	Insurance Admin	11,900
1-2-1200-510	Stationery & Office Supplies	7,175
1-2-1200-540	Utilities Admin	12,300
1-2-1200-630	Office Equipment Admin	1,025
1-2-1200-762	Contribute to Capital	307,245
1-2-1200-770	Grants to Non Gov't Organization	60,000
1-2-1200-810	Short Term Borrowing Fees	1,500
1-2-1200-811	Cash Over/Short	100

Total Admin Expenses 671,673

Fire Expenses

1-2-2300-215	Fire-freight, postage, telephone	0
1-2-2300-274	Insurance Fire	0
1-2-2300-520	Equip, Mach, Parts, Supply	1,600
1-2-2300-765	Contribs to Own Municipal	20,000

Total Fire Expenses 21,600

Public Safety Expenses

1-2-2600-200	Special Constable	18,900
1-2-2600-250	Bylaw Impound Fees	300
1-2-2600-300	Policing	22,241

Total Public Safety Expenses 41,441

Public Works Expenses

1-2-3200-110	Salaries Public Works	88,000
1-2-3200-130	Payroll Deductions PW	5,500
1-2-3200-151	Fees & Benefits PW	10,000
1-2-3200-210	Travel PW	1,000
1-2-3200-215	Freight, Postage, Telephone	4,000

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1-2-3200-225	Staff Training PW	1,500
1-2-3200-230	Professional & Consulting F	1,000
1-2-3200-250	General Services Purchase	22,550
1-2-3200-270	Miscellaneous General Services	500
1-2-3200-274	Insurance PW	8,000
1-2-3200-510	Goods & Supplies PW	15,000
1-2-3200-520	Equip, Mach, Parts, Supply	20,000
1-2-3200-530	Construction & Maint Supply	5,000
1-2-3200-540	Utilities PW	60,000
1-2-3200-630	Machinery & Equip Purch >	0
Total Public Works Expenses		242,050

Water Expenses

1-2-4100-110	Salaries Water	32,500
1-2-4100-130	Payroll Deductions Water	2,117
1-2-4100-151	Fees & Benefits Water	5,140
1-2-4100-200	General Services Purchase	3,500
1-2-4100-215	Freight, Postage, Telephone	10,250
1-2-4100-250	Repairs & Maintenance Wa	30,000
1-2-4100-270	Miscellaneous General Services	1,025
1-2-4100-274	Insurance Water	1,500
1-2-4100-510	Goods & Supplies Water	5,125
1-2-4100-520	Equip, Mach, Parts, Supply	1,000
1-2-4100-531	Chemicals & Salt Water	13,500
1-2-4100-540	Utilities Water	45,000
1-2-4100-910	Disc Allowed Prepayment	4,400
Total Water Expenses		155,057

Sewer Expenses

1-2-4200-111	Salaries Sewer	33,000
1-2-4200-130	Payroll Deductions Sewer	2,050
1-2-4200-151	Fees & Benefits Sewer	5,140
1-2-4200-200	General Services Purchase	1,400
1-2-4200-215	Freight, Postage, Telephone	3,075
1-2-4200-250	Repairs & Maintenance Se	2,050
1-2-4200-270	Miscellaneous General Services	1,025
1-2-4200-274	Insurance Sewer	1,400
1-2-4200-510	Goods & Supplies Sewer	5,000
1-2-4200-520	Equip, Mach, Parts, Supply	1,025
1-2-4200-531	Chemicals & Salts Sewer	3,075
1-2-4200-540	Utilities Sewer	13,000
Total Sewer Expenses		71,240

Garbage Expenses

1-2-4300-110	Salaries Garbage	16,800
1-2-4300-130	Payroll Deductions Garbage	1,100
1-2-4300-151	Fees & Benefits Garbage	2,700
1-2-4300-200	General Services Purchase	12,300
1-2-4300-215	Freight Garbage	100
1-2-4300-250	Repairs & Maintenance Garbage	7,500
1-2-4300-270	Miscellaneous General Services	500
1-2-4300-274	Insurance Garbage	4,300
1-2-4300-510	Goods & Supplies Garbage	7,000
1-2-4300-520	Equip, Mach, Parts, Supply	2,500
Total Garbage Expenses		54,800

FCSS Expenses

1-2-5100-200	General Services Purchase	12,350
1-2-5100-510	Goods & Supplies FCSS	6,150
1-2-5100-764	Transfers to Capital FCSS	0

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Total FCSS Expenses		18,500
Recreational Expenses		
1-2-7200-110	Salaries Rec	7,000
1-2-7200-130	Payroll Deductions Rec	550
1-2-7200-151	Fees & Benefits Recreation	1,046
1-2-7200-200	General Services Purchase	12,000
1-2-7200-215	Freight, Postage, Telephone	660
1-2-7200-220	Advertising, Print, Subscription	1,025
1-2-7200-250	Repairs & Maintenance Re	1,538
1-2-7200-270	Miscellaneous General Services	4,000
1-2-7200-274	Insurance Rec	55,000
1-2-7200-510	Goods & Supplies Rec	5,000
1-2-7200-520	Equip, Mach, Parts, Supply	1,025
1-2-7200-530	Construction & Maint Supply	1,025
1-2-7200-540	Utilities Rec	14,000
1-2-7200-630	Equip Purchases >\$500 Re	2,563
1-2-7200-762	Contributed to Capital Rec	25,000
1-2-7200-770	Grants to Recreational Org	0
Total Recreational Expenses		131,432
Total Expense		1,462,593
OPERATING EXCESS REVENUE (DEFICIT)		0

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2024 Capital Budget

Account Code	Account Description	2024 Budget Values
Local Government		
Local Government Grants		
1-00-850	Local Government Grant	920,000
1-5-7200-830	FEDERAL GRANT	0
1-5-7200-840	Provincial Capital Grants	139,257
1-5-7200-850	Local Government Capital	0
1-5-7200-930	Contributed from Operating	307,245
Total Capital Revenue		1,366,502
Capital Expense		
WASTE MANAGEMENT		
Admin		
1-6-1200-620	Building - Village office Roof	40,000
1-6-1200-630	Office Equipment-Website	0
Total Admin		40,000
WASTE MANAGEMENT		
Roads		
1-6-3200-610	Engiineered Structures - str	0
1-6-3200-611	Eng Str - Infra Mgmt Plan	0
1-00-612	Eng Str - Equip Replaceme	0
1-6-3200-613	Eng Struct - Railway & 55 S	355,502
1-6-7200-620	Buildings - Gym & Fitness	425,000
1-6-7200-621	Buildings - Fitness Centre Equip	121,000
1-6-7200-640	Land - Historical Society	50,000
1-6-7200-764	Additions to Function Capit (AG)	375,000
Total Parks		1,326,502
Total Capital Expense		1,366,502
Total GENERAL OPERATING FUND		0

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**Village of Glendon
Property Tax Reconciliation
For the year ended December 31, 2023 (2024 Taxes)**

710
KF
Jun 4/24

	711 Per Assessor	Tax Rate 715				Taxes				
		Municipal	ASFF	DI	Foundation	Municipal	ASFF	DI	Foundation	Taxes
Residential	35,383,830	7.1	2.6263		0.0982	251,225.19	92,928.55		3,474.69	347,628.44
Farm	24,940	7.1	2.6263		0.0982	177.07	65.50		2.45	245.02
Hosp (comm)	301,760	21.5	3.7212		0.0982	6,487.84	1,122.91		29.63	7,640.38
M & E		21.5			0.0982	-	-	-	-	-
M & E (DIP)	147,650	21.5		0.0765	0.0982	3,174.48	-	11.30	14.50	3,200.27
Commercial	3,151,730	21.5	3.7212		0.0982	67,762.20	11,728.22		309.50	79,799.91
Exempt	7,975,100									
Agrees to assessors total	46,985,010									
Linear	1,359,730	21.5	3.7212	0.0765	0.0982	29,234.20	5,059.83	104.02	133.53	34,531.57
dip	23,610	21.5	3.7212	0.0765	0.0982	507.62	87.86	1.81	2.32	599.60
Agrees to total village assessment	<u>48,368,350</u>	Tax run				358,568.59	110,992.86	117.12	3,966.62	473,645.19
	38,862,260				Overlevy	-	-	-	-	-
					Recalculated	358,568.59	110,992.86	117.12	3,966.62	473,645.19

Green cells are input cells