

**REGULAR MEETING OF COUNCIL
IN THE VILLAGE OF GLENDON IN THE PROVINCE OF ALBERTA
IN COUNCIL CHAMBERS AT THE VILLAGE OFFICE
April 13, 2021 at 7:00 P.M.**

PRESENT:
Mayor Laura Papirny
Deputy Mayor Nicholas Werstiuk
Councilor Roger Belknap
CAO Melody Kwiatkowski

ORDER: Mayor Papirny called the meeting to order at 7:01 p.m.

AGENDA: Moved by Councilor Belknap to accept the agenda with the following amendments:

Res: 2308/21 Add:
Item 7. New Business
I. Quad Use/Iron Horse Walking Trail Use CARRIED

MINUTES: Moved by Mayor Papirny to accept the March 24, 2021 Regular Meeting Minutes as presented. CARRIED

BUSINESS ARISING FROM THE MINUTES:
None

PUBLIC HEARING: Moved by Deputy Mayor Werstiuk that it being 7:10 PM this meeting recess for a Public Hearing for Bylaws 491-21 Municipal Development Plan and 492-21 Land Use. CARRIED

MEMBERS OF THE PUBLIC:
No members of the public were present.

CORRESPONDENCE: No correspondence was received for Bylaws 491-21 Municipal Development Plan nor 492-21 Land Use.

ADJOURNMENT: Moved by Mayor Papirny that this meeting adjourns and revert back to the regular meeting of Council. CARRIED

DELEGATIONS:
Joad Clement – Municipal Energy Manager
Mr. Clement is the Joint Municipal Energy Manager for the MD of Bonnyville No. 87 and the Village of Glendon. He presented the Village of Glendon 3rd Quarter Report.

BYLAWS & POLICIES:
Bylaw 490-21 Cat Bylaw
Res: 2312/21 Moved by Mayor Papirny that Bylaw 490-21 Cat Bylaw be given 2nd reading. CARRIED

Res: 2313/21 Moved by Deputy Mayor Werstiuk that Bylaw 490-21 Cat Bylaw be given 3rd reading. CARRIED

Res: 2314/21 **Bylaw 491-21 Municipal Development Plan Bylaw**
Moved by Mayor Papirny that Bylaw 491-21 Municipal Development Plan be given 2nd reading. CARRIED

Res: 2315/21 Moved by Councilor Belknap that Bylaw 491-21 Municipal Development Plan be given 3rd reading. CARRIED



Bylaw 492-21 Land Use Bylaw

Moved by Councilor Belknap that Bylaw 492-21 be given 2nd reading, with the following amendments:

That Section 5 – Appeals be deleted and replaced with the following:

5. APPEALS

5.1 Development Appeals

1. An appeal may be made if the Development Authority
- a. Fails or refuses to issue a development permit;
- b. Issues a development permit subject to conditions; or
- c. Issues a stop order under Section 645 of the Act;

By the applicant of the development permit or any person affected by the order.

2. In addition to Section 5.1.1, any person affected by an order, decision, or development permit made or issued by the Development Authority may appeal the decision in accordance with Section 685(2) of the Act.

3. Despite Sections 5.1.1 and 5.1.2, no appeal lies in respect of the issuance of a development permit for a permitted use unless the provisions of the land use bylaw were relaxed, varied or misinterpreted or the application for the development permit was deemed to be refused under section 683.1(8) of the Act.

4. Despite Sections 5.1.1, 5.1.2, and 5.1.3, if a decision with respect to a development permit application in respect of a direct control district:

- a. is made by a council, there is no appeal to the Subdivision and Development Appeal Board; or
- b. is made by a development authority, the appeal is limited to whether the development authority followed the directions of council, and if the board hearing the appeal finds that the development authority did not follow the directions it may, in accordance with the directions, substitute its decision for the development authority's decision.

5. An appeal of a decision of the Development Authority for lands identified in Section 685(2.1)(a) of the Act shall be made to the Land and Property Rights Tribunal, and shall proceed in accordance with the processes identified in the Act and the Land and Property Rights Tribunal Act.

6. An appeal of a decision of the Development Authority for lands identified in Section 685(2.1)(b) of the Act shall be made to the Village's Subdivision and Development Appeal Board.

7. An appeal with respect to an application for a development permit may be made by a person identified in Section 5.1.1 may be made by serving a written notice of appeal to the board hearing the appeal:

- a. Within twenty-one (21) days after the date on which the written decision is given; or
- b. If no decision is made with respect to the application within the 40-day period (or within any extension to that period under Section 684 of the Act), within twenty one (21) days after the date the period or extension expires; or
- c. With respect to an order under Section 645 of the Act, within 21 days after the date on which the order is made.

8. An appeal with respect to an application for a development permit may be made by a person identified in Section 5.1.2 may be made by serving a written notice of appeal to the board hearing the appeal within twenty-one (21) days after the date on which the written decision is given.

9. An appeal to the Land and Property Rights Tribunal may be made by filing a notice to the Land and Property Rights Tribunal. The notice submission requirements shall be as established by the Land and Property Rights Tribunal.

10. An appeal to the Subdivision and Development Appeal Board may be launched by filing a notice by providing the following:

- a. the appeal application fee as identified in a Fees and Charges Bylaw;
- b. the legal description and/or the municipal address of the property to which the decision, order, or issuance of the development permit relates;
- c. the name, contact information, and address of the appellant; and
- d. the reasons for the appeal and the issue or condition in the decision or order that



are the subject of the appeal.

11. Where a person files a notice of appeal with the wrong board, that board must refer the appeal to the appropriate board and the appropriate board must hear the appeal as if the notice of appeal had been filed with it and it is deemed to have received the notice of appeal from the applicant on the date it receives the notice of appeal from the first board, if:
 - a. in the case of a person referred to in Section 5.1.1 the person files the notice with the wrong board within 21 days after receipt of the written decision or the deemed refusal; or
 - b. in the case of a person referred to in Section 5.1.2, the person files the notice with the wrong board within 21 days after the date on which the notice of the issuance of the permit was given in accordance with the land use bylaw.

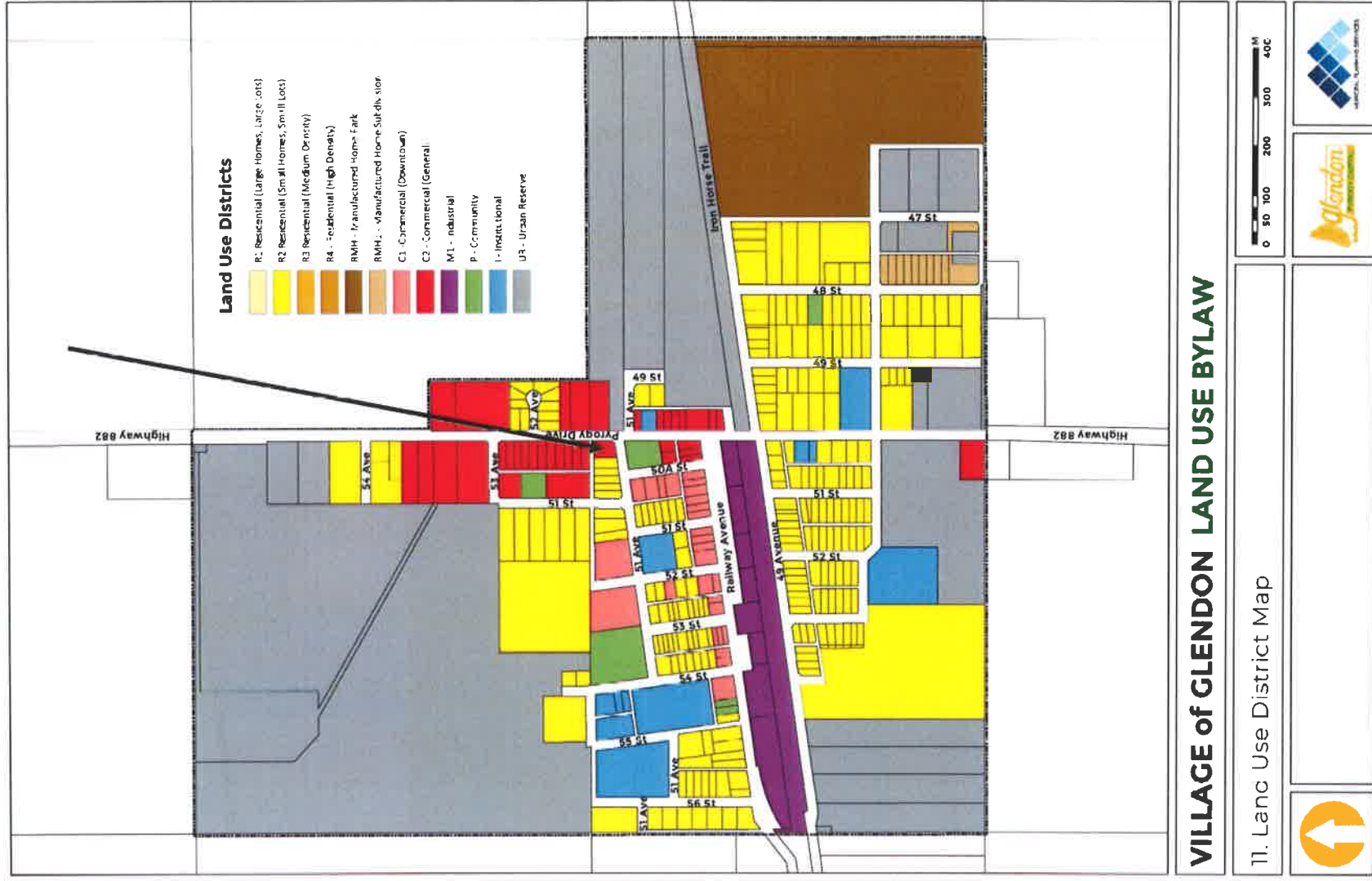
5.2 SUBDIVISION APPEALS

1. The decision of a Subdivision Authority on an application for subdivision approval may be appealed:
 - a. by the applicant for the approval;
 - b. by a government department if the application is required by the *Subdivision and Development Regulations* to be referred to that department;
 - c. by the council of the municipality in which the land to be subdivided is located if the council, a designated officer of the municipality or the Municipal Planning Commission of the municipality is not the Subdivision Authority; or
 - d. by a school board with respect to:
 - i. the allocation of municipal reserve and school reserve or money in place of the reserve;
 - ii. the location of school reserve allocated to it; or
 - iii. the amount of school reserve or money in place of the reserve.
2. An appeal of a decision of the Subdivision Authority for lands identified in Section 678(2)(a) of the Act shall be made to the Land and Property Rights Tribunal, and shall proceed in accordance with the processes identified in the Act and the *Land and Property Rights Tribunal Act*.
3. An appeal of a decision of the Subdivision Authority for lands identified in Section 678(2)(b) and 678(2.1) of the Act shall be made to the Village's Subdivision and Development Appeal Board.
4. An appeal to the Land and Property Rights Tribunal may be made by filing a notice to the Land and Property Rights Tribunal. The notice submission requirements shall be as established by the Land and Property Rights Tribunal.
5. An appeal to the Subdivision and Development Appeal Board may be launched by filing a notice by providing the following:
 - a. the appeal application fee as identified in a Fees and Charges Bylaw;
 - b. the legal description and/or the municipal address of the property to which the decision, order, or issuance of the development permit relates;
 - c. the name, contact information, and address of the appellant; and
 - d. the reasons for the appeal and the issue or condition in the decision or order that are the subject of the appeal.
6. If the applicant files a notice of appeal within 14 days after receipt of the written decision or the deemed refusal with the wrong board, that board must refer the appeal to the appropriate board and the appropriate board must hear the appeal as if the notice of appeal had been filed with it and it is deemed to have received the notice of appeal from the applicant on the date it receives the notice of appeal from the first board.

5.3 APPEAL HEARING AND DECISIONS

1. Hearings for development appeals and decisions made by the board hearing the appeal shall be in accordance with Section 686 and 687 of the Act.
2. Hearings for subdivision appeals and decisions made by the board hearing the appeal shall be in accordance with Section 679, 680, and 681 of the Act.

That Section 11 – Land Use District Map be deleted and replaced with the following:



VILLAGE of GLENDON LAND USE BYLAW

CARRIED

Res: 2317/21 Moved by Mayor Papirny that Bylaw 492-21 Land Use be given 3rd reading.

CARRIED

NEW BUSINESS

National Public Works Week

Res: 2318/21 Moved by Mayor Papirny that the Village of Glendon proclaim the week of May 16 – 22, 2021 as National Public Works Week in the Village of Glendon and buy lunch for the Public Safety Department on one of the days falling within that week.

CARRIED

Greeting Letter/Video Request for 2021 Falun Dafa Day Anniversary

Res: 2319/21 Moved by Mayor Papirny that the letter be accepted as information.

CARRIED

Glendon Care to Learn Preschool Spring Fundraiser

Moved by Mayor Papirny that administration send a letter to Glendon Care to Learn Preschool thanking them for the opportunity to participate in their fund-raising efforts but unfortunately the Village of Glendon has to decline their request as the Village will be supporting local and purchasing their plants from local greenhouses.

CARRIED

Res: 2320/21

Zoom Meetings or Conference Call Devices

Moved by Deputy Mayor Werstuijk that administration research options for the purchase of a laptop/computer, projector for video conferencing, and telephone conferencing equipment that will be suitable for the new office location.

CARRIED

Res: 2321/21

Summer Students

Moved by Deputy Mayor Werstuijk that administration hire two summer students, one with employment commencing May 1, 2021 until August 31, 2021 and the other to commence employment July 1, 2021 until August 31, 2021, with a rate of pay between \$15 - \$19 per hour.

CARRIED

Res: 2322/21

2022 Capital Projects

Moved by Deputy Mayor Werstuijk that the Village of Glendon proceed with the following:

- that SE Design and Consulting Ltd. draft a 10 -20-year Infrastructure Plan for the Village of Glendon, with the provisions of monolithic sidewalks for all streets
- SE Design and Consulting Ltd. provide a quote for the underground and surface reconstruction of 55th street
- SE Design and Consulting Ltd. provide a quote for the underground and surface reconstruction of 49th street
- SE Design and Consulting Ltd. provide a quote for the underground and surface reconstruction of 48th Avenue east of Highway 882
- SE Design and Consulting Ltd. provide a quote for the reconstruction of the service road running past UFA and the Fire Hall
- SE Design and Consulting Ltd. provide a quote for the reconstruction of the sidewalks surrounding Heritage Manor
- Administration request a quote for hydro seeding of grass in all areas within the village requiring grass seeding
- Administration direct Public Works Department to have someone investigate why there are so many water main breaks at the corner of Highway 882 and 51st Avenue
- Obtain a quote for planting berry and fruit trees in Little Bridge Park

CARRIED

Res: 2323/21

Contract for Civil Engineering Services

Moved by Mayor Papirny that the Village of Glendon not move ahead with a contract for the provision of Civil Engineering Services due to it being an election year.

CARRIED

Res: 2324/21

Municipal Energy Manager Program – Year 2 Extension

Moved by Mayor Papirny that the Village of Glendon approve the amending agreement for the Municipal Energy Manager Program Year 2 Extension.

CARRIED

Res: 2325/21

Quad Use/Trail Use

Moved by Councillor Belknap that speed limit signs of 30 km/hr. be posted on the Iron Horse Trail within the Village limits and that a letter be sent to the parents of the youth that was witnessed stunting on the Iron Horse Trail with their quad informing them of the incident and should it continue further action will be taken as this is classified as stunting and vandalism.

CARRIED

Res: 2326/21



OLD BUSINESS

Update on Glendon Water

An update was presented on possible costs associated with connecting to the Cold Lake water pipeline and what the process for connecting to the system. These figures were very ballpark figures.

Water Treatment Plant – Feasibility Study to Review Upgrade Options

Moved by Councilor Belknap that the Village of Glendon proceed with the feasibility study to review upgrade options for the water treatment plant as per proposal and quote received from Stantec Consulting Ltd.

Res: 2327/21

Deputy Mayor Werstiuk requested that the vote be recorded.

Mayor Papirny voted in favor of the motion
Councilor Belknap voted in favor of the motion
Deputy Mayor Werstiuk was opposed to the motion

CARRIED

Flair Interiors Design & Decorating Portfolio

Moved by Mayor Papirny that Flair Interiors Design & Decorating be contracted to provide floor plans and interior design for the former Glendon Medical Center, the current village office, and Sire Hall.

Res: 2328/21

CARRIED

Committee Reports

None

Correspondence

Moved by Mayor Papirny that the following correspondence be accepted as information:

Res: 2329/21

UFA Glendon – 2020 Off-Site Monitoring Report
2020 ATCO Franchise Report
Ronald McDonald House Winterland Invitational Event Report

CARRIED

Amelia Tienhaara – Beautification Projects

Moved by Deputy Mayor Werstiuk that a letter be sent to resident thanking them for their letter and providing an update on beautification projects being undertaken this year and that their recommendations will be taken into consideration for future projects.

Res: 2330/21

CARRIED

Open Forum

None

In Camera

None

Next Meeting

Moved by Deputy Mayor Werstiuk that the next regular meeting of council be held April 26th at 7:00 PM.

Res: 2331/21

CARRIED

ADJOURNMENT:

Being that the agenda matters have been concluded the meeting adjourned at 9:31 p.m.

These minutes approved this 25th day of April 2021.


Mayor Orderly


Chief Administrative Officer