

SPECIAL MEETING and PUBLIC HEARING OF COUNCIL  
IN THE VILLAGE OF GLENDON IN THE PROVINCE OF ALBERTA  
IN THE COUNCIL CHAMBERS AT THE VILLAGE OFFICE  
May 29, 2019 at 7:00 P.M.

**PRESENT:** Mayor Laura Papirny  
Deputy Mayor Scott Lundgren  
Councilor Nick Werstiuk  
Chief Administrative Officer Melody Kwiatkowski

**GUESTS:** Steve Engman, SE Design

**ORDER:** Mayor Laura Papirny called the meeting to order at 6:59 p.m.

**AGENDA:**

Res: 1686/19 Moved by Councilor Nicholas Werstiuk to accept the agenda as presented. CARRIED

Res: 1687/19 Moved by Mayor Laura Papirny that it being 7:00 PM this meeting recess for a Public Hearing for Bylaw 475-19. CARRIED

No members of the public were present nor any correspondence received for Bylaw 475-18.

Res: 1689/19 Moved by Mayor Laura Papirny that this Public Hearing adjourn and revert back to the Special Meeting of Council. CARRIED

**BYLAWS:**

Res: 1690/19 Moved by Mayor Laura Papirny that Bylaw 476-19 Taxation Bylaw being a bylaw to authorize the rates of taxation to be levied against assessable property within the Village of Glendon for the 2019 taxation year be given first reading. CARRIED

Res: 1691/19 Moved by Deputy Mayor Scott Lundgren that Bylaw 476-19 Taxation Bylaw being a bylaw to authorize the rates of taxation to be levied against assessable property within the Village of Glendon for the 2019 taxation year be given second reading. CARRIED

Res: 1692/19 Moved by Councilor Nicholas Werstiuk that Council proceed with third and final reading of Bylaw 476-19. CARRIED

Res: 1693/19 Moved by Councilor Nicholas Werstiuk that Bylaw 476-19 Taxation Bylaw being a bylaw to authorize the rates of taxation to be levied against assessable property within the Village of Glendon for the 2019 taxation year be given third and final reading. CARRIED

**NEW BUSINESS:**

**52<sup>nd</sup> and 53<sup>rd</sup> Street Rehabilitation Surface Works**

Res: 1694/19 Moved by Councilor Nicholas Werstiuk that the contract for 52<sup>nd</sup> and 53<sup>rd</sup> Street Rehabilitation Surface Works be awarded to Knelsen Sand and Gravel Ltd. for a contract price of \$989,623.00, with the total cost of the project being \$1,126,260.00 and that the second lift of asphalt and cost of \$75,760.00 be deferred until 2020 making the total cost for 2019 \$1,050,500.00. CARRIED

**2019 Budget**

Res: 1695/19 Moved by Deputy Mayor Scott Lundgren that the 2019 Operating and Capital Budget be approved with the following amendment:  
Add: \$250,000 from Capital Reserves to the budget for road improvements. CARRIED

**Office Computer Software**

The office will be looking at having to purchase a new municipal software program within the next year. Office staff is obtaining quotes for the new software and has received a quote from Central Square for Vadim iCity Software as of today's date. The quote provided two options for the software with 1<sup>st</sup> option being Cloud based and an initial cost of \$41,548 and an annual fee of \$11,500 each year thereafter. Option 2 is a one-time software cost for 3 users at a cost of and an annual fee of \$3,600. Office staff will continue to research other software options and obtain more quotes.

**Haying in the 30's Request**

Res: 1696/19 Moved by Deputy Mayor Scott Lundgren that the Village of Glendon donate two used culverts to Haying in the 30's.

CARRIED

**Senior's Week Declaration**


Res: 1697/19 Moved by Mayor Laura Papirny that June 2 to 8, 2019 be declared Senior's Week.

CARRIED

**ADJOURNMENT:**

Being that the agenda matters have been concluded the meeting adjourned at 8:27PM.

These minutes approved this 10<sup>th</sup> day of June, 2019.

  
\_\_\_\_\_  
Mayor Orderly

  
\_\_\_\_\_  
Chief Administrative Officer

# Village of Glendon 2019 2019 OPERATING AND CAPITAL BUDGET

Account Number / Name	Budget
<b>Revenues</b>	
1-00-00-00-510 Penalties & Costs on Taxes	18,000
1-00-01-00-00-110 Taxes - Commercial	85,478
1-00-02-00-00-110 Taxes - Farm	1,484
1-00-05-00-00-110 Taxes - Linear	25,151
1-00-07-00-00-110 Taxes - Residential	294,815
1-11-00-00-00-440 Rev from Franchise & Concessions	17,750
1-11-00-00-00-550 Return on Investments	35,000
1-11-00-00-00-590 Other Revenue	2,000
1-11-00-00-00-752 School Public Requisition	127,277
1-11-00-00-00-755 DI Property	92
1-11-00-00-00-759 Seniors Foundation Requisition	3,926
1-12-00-00-00-410 Sales of Gen Services & Supplies	1,000
1-12-00-00-00-520 Licences & Permits - Building	3,000
1-12-00-00-00-525 Licences & Permits - Animal	300
1-12-00-00-00-530 Municipally Levied Fines	1,500
1-12-00-00-00-560 Rental and Lease	3,400
1-12-00-00-00-590 Other Revenue Own Sources	1,500
1-12-00-00-850 MD Operating Grant	142,502
1-23-00-00-00-850 Glendon Fire Department Grant	14,426
1-26-00-00-00-840 Grant MSI Public Safety	16,800
1-32-00-00-00-590 Other Rev Own Sources PW	2,000
1-32-00-00-00-730 Grant - Federal Conditional PW	150,000
1-32-00-00-00-820 ID 349 Funding PW	
1-32-00-00-00-840 Grant - Provincial Conditional PW	250,000
1-32-00-00-00-860 MD Capital Grant	700,000
1-41-00-00-00-410 Utilities - Water Billing	80,000
1-41-00-00-00-420 Water - Bulk Sales	2,000
1-41-00-00-00-510 Penalties and Costs Utilities	3,000
1-41-00-00-00-820 ID 349 Funding Water	393,000
1-41-00-00-00-840 Grant - Provincial Conditional Water	
1-41-00-00-00-850 MD Operating Grant	100,000
1-41-00-00-00-860 MD Capital Grant Water	40,838
1-42-00-00-00-410 Utilities - Sewer Billing	42,000
1-42-00-00-00-850 MD Operating Grant Sewer	100,000
1-43-00-00-00-410 Utilities - Garbage Billing	45,000
1-43-00-00-00-840 Grant -MSI Operating	27,304
1-51-00-00-00-840 Grant - Provincial Conditional FCSS	14,036
1-72-00-00-00-560 Rent for Curling Club	5,000
1-72-00-00-00-590 Other Recreation	2,500
1-72-00-00-00-820 ID 349 Grant Rec	1,100,000
<b>REVENUE TOTAL</b>	<b>3,852,079</b>

EXPENSES	BUDGET
2-11-00-00-00-150 Council Honorariums	32,000
2-11-00-00-00-210 Council Travel	5,000
2-11-00-00-00-255 Council Training and Conferences	3,000
2-11-00-00-00-274 Councilor Insurance	210
2-11-00-00-00-500 Council Activities	3,000
2-11-00-00-00-752 School Public Requisition	127,277
2-11-00-00-00-755 DI Property Requisition	92
2-11-00-00-00-759 Seniors Foundation Requisition	3,926
2-12-00-00-00-110 Salaries Admin	94,888
2-12-00-00-00-130 Payroll Deductions Admin	9,341
2-12-00-00-00-151 Fees & Benefits Admin	16,131
2-12-00-00-205 Meeting Expense	1,500
2-12-00-00-00-210 Travel Admin	3,000
2-12-00-00-00-215 Freight, Postage, Telephone Admin	9,000
2-12-00-00-00-220 Advertising, Promotional Admin	10,000
2-12-00-00-00-225 Staff Training Admin	2,000

**EXPENSES****BUDGET**

2-12-00-00-00-230 Professional & Consulting Admin	15,000
2-12-00-00-00-235 Contract Services	10,000
2-12-00-00-00-240 Legal and Audit Expense	20,000
2-12-00-00-00-245 Memberships and Subscriptions Admin	3,500
2-12-00-00-00-250 Repairs & Maintenance Admin	2,500
2-12-00-00-00-255 Library Memberships	500
2-12-00-00-00-270 Assessor Fees Admin	9,000
2-12-00-00-00-272 Permits & SCC Fees	6,000
2-12-00-00-00-274 Insurance Admin	12,750
2-12-00-00-00-510 Stationery & Office Supplies Admin	10,000
2-12-00-00-00-540 Utilities Admin	5,500
2-12-00-00-00-630 Office Equipment Admin	15,000
2-12-00-00-00-690 Amortization Expense	11,000
2-12-00-00-00-762 Contributed to Capital Admin	
2-12-00-00-00-770 Grants to Non Gov't Organization Admin	40,000
2-12-00-00-00-810 Short Term Borrowing Fees Admin	900
2-12-00-00-00-811 Cash Over/Short	100
2-23-00-00-00-520 Equip, Mach, Parts, Supply, Fire	
2-23-00-00-00-690 Amortization Expense	10,000
2-23-00-00-00-762 Transfer to Capital Functions Fire	92,471
2-23-00-00-00-765 Contribution to Own Municipal Agency Fire	1,479
2-26-00-00-00-200 Special Constable	16,800
2-26-00-00-00-250 Bylaw Impound Fees	500
2-32-00-00-00-110 Salaries Public Works	79,371
2-32-00-00-00-130 Payroll Deductions PW	4,781
2-32-00-00-00-151 Fees & Benefits PW	11,112
2-32-00-00-00-210 Travel PW	1,500
2-32-00-00-00-215 Freight, Postage, Telephone PW	4,000
2-32-00-00-00-225 Staff Training PW	3,500
2-32-00-00-00-230 Professional & Consulting Fee PW	5,000
2-32-00-00-00-250 General Services Purchased PW	10,000
2-32-00-00-00-270 Miscellaneous General Services PW	1,000
2-32-00-00-00-274 Insurance PW	5,500
2-32-00-00-00-510 Goods & Supplies PW	14,000
2-32-00-00-00-520 Equip, Mach, Parts, Supply PW	10,000
2-32-00-00-00-530 Construction & Maint Supply PW	30,000
2-32-00-00-00-540 Utilities PW	41,500
2-32-00-00-00-630 Machinery & Equip Purch >\$500 PW	5,000
2-32-00-00-00-690 Amortization Expense	130,000
2-32-00-00-00-762 Transfer to Capital Functions PW	1,100,000
2-41-00-00-00-110 Salaries Water	31,378
2-41-00-00-00-130 Payroll Deductions Water	1,744
2-41-00-00-00-151 Fees & Benefits Water	5,334
2-41-00-00-00-200 General Services Purchase Water	3,000
2-41-00-00-00-215 Freight, Postage, Telephone Water	10,000
2-41-00-00-00-250 Repairs & Maintenance Water	70,000
2-41-00-00-00-270 Miscellaneous General Services Water	5,000
2-41-00-00-00-274 Insurance Water	1,500
2-41-00-00-00-510 Goods & Supplies Water	6,000
2-41-00-00-00-520 Equip, Mach, Parts, Supply Water	5,000
2-41-00-00-00-531 Chemicals & Salt Water	6,000
2-41-00-00-00-540 Utilities Water	30,000
2-41-00-00-00-690 Amortization Expenses	64,000
2-41-00-00-00-910 Disc Allowed Prepayment Water Bill	3,200
2-41-00-00-00-762 Contributions to Capital Water	1,100,000
2-42-00-00-00-110 Salaries Sewer	31,378
2-42-00-00-00-130 Payroll Deductions Sewer	1,744
2-42-00-00-00-151 Fees & Benefits Sewer	5,334
2-42-00-00-00-200 General Services Purchased Sewer	3,000
2-42-00-00-00-215 Freight, Postage, Telephone Sewer	4,000
2-42-00-00-00-250 Repairs & Maintenance Sewer	15,000
2-42-00-00-00-270 Miscellaneous General Services Sewer	500
2-42-00-00-00-274 Insurance Sewer	1,100

2-42-00-00-00-510 Goods & Supplies Sewer	5,000
2-42-00-00-00-520 Equip, Mach, Parts, Supply Sewer	3,000
2-42-00-00-00-531 Chemicals & Salts Sewer	3,000
2-42-00-00-00-540 Utilities Sewer	8,000
2-42-00-00-00-690 Amortization Expense	36,500
2-43-00-00-00-110 Salaries Garbage	15,371
2-43-00-00-00-130 Payroll Deductions Garbage	755
2-43-00-00-00-151 Fees & Benefits Garbage	2,613
2-43-00-00-00-200 General Services Purchased Garbage	22,000
2-43-00-00-00-215 Freight Garbage	100
2-43-00-00-00-250 Repairs & Maintenance Garbage	8,000
2-43-00-00-00-270 Miscellaneous General Services Garbage	500
2-43-00-00-00-274 Insurance Garbage	2,800

**EXPENSES**

**BUDGET**

2-43-00-00-00-510 Goods & Supplies Garbage	5,000
2-43-00-00-00-520 Equip, Mach, Parts, Supply Garbage	2,500
2-43-00-00-00-690 Amortization Expenses	15,000
2-51-00-00-00-200 General Services Purchased FCSS	6,500
2-51-00-00-00-510 Goods & Supplies FCSS	5,000
2-51-00-00-00-764 Transfers to Capital FCSS	2,536
2-72-00-00-00-110 Salaries Rec	13,612
2-72-00-00-00-130 Payroll Deductions Rec	835
2-72-00-00-00-151 Fees & Benefits Recreation	2,314
2-72-00-00-00-200 General Services Purchased Rec	5,000
2-72-00-00-00-215 Freight, Postage, Telephone Rec	1,000
2-72-00-00-00-220 Advertising, Print, Subscriptions Rec	1,000
2-72-00-00-00-250 Repairs & Maintenance Rec	4,000
2-72-00-00-00-270 Miscellaneous General Services Rec	500
2-72-00-00-00-274 Insurance Rec	40,000
2-72-00-00-00-510 Goods & Supplies Rec	2,000
2-72-00-00-00-520 Equip, Mach, Parts, Supply Rec	1,500
2-72-00-00-00-530 Construction & Maint Supply Rec	1,000
2-72-00-00-00-540 Utilities Rec	6,500
2-72-00-00-00-630 Equip Purchases >\$500 Rec	2,500
2-72-00-00-00-690 Amortization Expense	33,000
2-72-00-00-00-762 Contributed to Capital Rec	1,100,000

**EXPENSES TOTAL**

**4,822,777**

**EXCESS REVENUE OVER EXPENSES**

**-970,698**

**Transfer in GIC Fire Truck**

**78,045**

**Transfer in Capital Reserve**

**666,162**

**ADD BACK NON CASH AMORTIZATION**

**299,500**

**NET CASH BALANCE**

**73,009**

**Transfer to Operating Reserves**

**73,009**

**ENDING CASH BALANCE**

**0**